



EASTERN LOGICA INFOWAY LTD.

Date: 05/12/2023

To The Board of Directors
EASTERN LOGICA INFOWAY LIMITED
2 Saklat Place 1st Floor
Kolkata WB 700072

HEAD OFFICE:
2, Saklat Place, 1st Floor
Kolkata - 700 072
☎ +91 33 4058 0000
DELHI OFFICE:
2nd Floor, Bearing No. 78,
Block - A, Phase-II,
Okhla Industrial Area,
New Delhi - 110 020
☎ +91 11 43035417
✉ info@easternlogica.com
web:www.easternlogica.com
CIN:U30007WB1995PLC073218

Sub: Notice of 5th Meeting (F.Y. 2023-24) of the Board of Directors.

Dear Board of Directors,

NOTICE is hereby given that 5th Meeting of Board of Directors of **EASTERN LOGICA INFOWAY LIMITED** for the financial year 2023-24 is proposed to be held as per the following:

Day and Date: Wednesday 13th December, 2023

Time: 5.30 PM

Venue: 2 Saklat Place 1st Floor Kolkata WB 700072.

Agenda for the Meeting is attached herewith for your reference as Annexure I.

If any director of the Company is unable to attend the ensuing meeting, he/she may inform the Company Secretary before the date of the meeting by sending the signed leave of absence application.

Kindly make it convenient to attend the Meeting.

With best regards

For **EASTERN LOGICA INFOWAY LIMITED**

Priyanka Baid
Company Secretary
Mem No: A37950



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Date: 5th December, 2023

Annexure -1

AGENDA

Agenda is hereby given that the meeting of the Board of Directors will be held on Wednesday, 13th of December, 2023 at its Registered Office 2 Saklat Place, 1st Floor Kolkata- 700 072 at 5:30 P.M. Below is the agenda for your perusal:

S.N.	ITEMS OF BUSINESS FOR CONSIDERATION
1	To appoint the Chairman of the meeting.
2	To grant leave of absence, if any.
3	To confirm the quorum of the meeting.
4	To read and confirm the minutes of the previous meetings
5	To open a current account with State Bank of India for Lucknow Branch.
6	To confirm and execute lease agreement for Noida branch.
7	To consider any other business with the approval of the Chair.

For and on behalf of
Eastern Logica Infoway Limited

Priyanka Baid
Company Secretary & Compliance Officer
Mem No: A37950